



# Concession Stand Agreement

April 2025

The following regulations must be adhered to, as must other statutes and administrative orders governing the parks, and any violations may result in the group's eviction and subsequent denial or future requests for use.

- Before concession stand is used, a walk-through will be conducted by Park District staff and a group representative, noting equipment that is available for use.
- Should any equipment noted in the walk-through be damaged, broken or missing during the use of the concession stand, it is the responsibility of the group to replace the equipment or reimburse the Park District the value of said equipment.
- Signage is limited to countertop sign stands (provided by user) or bulletin boards only.
- Concession stand code will be shared with a group representative, with the expectation that no more than one other group member will be made aware of the concession stand code.
- All vehicles are restricted to the provided parking areas; vehicles may NOT drive on sidewalks or grassy areas.
- All litter and refuse from your gathering must be deposited in the provided containers prior to your departure at the end of the event.
- Alcoholic beverages and disorderly conduct are not permitted in the parks.
- No smoking is allowed in the parks, which includes the concession stands.
- Musical band or amplified musical systems and communication systems are not allowed in the park without special permissions from the Board of Commissioners. Music may be played only if it does not disturb others in the park.
- Certificate of Insurance naming the Lena Community Park District as additionally insured must be provided before stand can be used.
- Applicable fees:  
Lions Park: \$25/day or \$75/league season                      Dodds Park: \$25/day or \$125/league season

Group/Business Name: \_\_\_\_\_

Group Representative: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Event/Usage Date(s): \_\_\_\_\_

Concession Stand(s) to be Used: \_\_\_\_\_

Fee for Concession Stand Use: \_\_\_\_\_

Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

LCPD Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash: \_\_\_\_\_